



AUTOMATED APPROACH APPLICATION Common Questions & Answers

INFO

What is an Approach Application?

An Approach Application is required when an Oil Company and / or their designated land agent is applying to construct access onto a local roadway. The Oil Company must obtain permission from the Municipality prior to construction. The application regulates the Municipal guidelines the Oil Company must follow when constructing the approach. The type of development may involve a New Well Site, Existing Well Site Re-development, Compressor Location or Storage Location.

What are the advantages of an Automated Approach Application?

Our automated approach application allows the Oil Company and their respective Land Agents to apply on-line through the RDS web site providing a simple method to apply to develop a new or existing lease approach. Site survey documents are uploaded into the system and APPROVAL TO CONSTRUCT can be granted immediately upon successful processing of the application or the application may require review by Municipal staff before approval to construct is granted.

Utilizing the automated application process will improve administrative tracking of applications dramatically reducing the time required providing approval to construct to industry as the approval process will be automatic or as easy as the click of a button.

How does the Automated Approach Application work?

This application process will capture all relevant information as well as any required documents that are attached through an upload process. This would include the Directive 56 Notification and any Survey or site plans that would be required. There is an application number assigned and each application will result in an e-mail sent to the appropriate staff member(s) to review. The application process provides the applicant with an e-mail notification of the approval to construct with detailed Terms and Conditions attached that clearly state how the approach must be constructed, setback requirements, sight line requirements, culvert size etc.

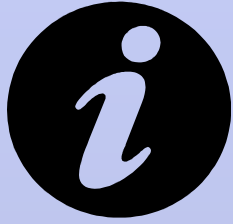
If inspection of the constructed Approach is required by County staff, it can be captured within the Roadata system by entering the date and result of the inspection. It tracks when the inspection occurred and if criteria have been met.

Can the Municipality Track the Automated Approach Application?

Yes, utilizing the automated process will improve administrative tracking of applications. There is no longer the need to fumble through piles of paperwork to

The RDS Advantage:

- ★ Complete Infrastructure Protection Services
- ★ Quick and Seamless TRAVIS Integration and Data Maintenance
- ★ Improved Compliance
- ★ 24 / 7 Service
- ★ After Hours Support
- ★ Infrastructure Management Services
- ★ **Assisting Municipalities since 1995**



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check the status of the application; it is now ready at the click of a mouse. The ability to easily track, retrieve, and review applications can significantly help to improve administrative frustration for both the Municipality and the applicant.

What does Roadata charge for the service?

Our fee is \$20 per basic application processed through our Web Site. Municipalities may add optional services such as adding pre-determined routes to the approach approvals that would define the route to be used each time for access in and out of that particular lease.

Are there other advantages to an Approach Application?

Perhaps the most attractive component of this implementation would be the improve turnaround time for industry. Industry feedback in the Municipalities currently using this system has been extremely positive. Moving to an automated application as compared to a "paper and mail in" type system provides a mechanism to more rapidly provide the approval, as time is their number one priority. Automated approval will improve turnaround time by at least 4 days.

RDS can further reduce the administrative burden on Municipal staff by taking over the invoicing process. This process also assists the applicant by removing the need to provide payment with each application. RDS invoices the Oil Company direct on a monthly basis then remits the appropriate fees to the Municipality. The Municipal Government Act in Alberta allows Municipalities to charge a fee for this type of development. The fees range from no cost in some areas and up to \$500 per application in others.

The power of this additional service is the ability to avoid weaker structure roadways at all time. It also provides a mechanism to route Oil Companies on differing roadways to further support the Road Use Agreement (RUA) and recovery of damages.

How long would it take to implement this service?

RDS already provides this service to Municipalities today; therefore RDS could implement the new policy immediately. Once the Municipal Guidelines have been established within the Municipality, Roadata can easily begin to implement this new application requirement.

For more information, please call Bruce, Nicole or Angela at the contact information listed below.

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